



March 16, 2009

Ms. Alison DeJung  
Grants Manager  
May and Stanley Smith Charitable Trust  
c/o AdminiTrust LLC  
2320 Marinship Way, Suite 150  
Sausalito, CA 94965

**Santa Clara County**

750 Curtner Avenue  
San José, CA 95125-2118  
408.266.8866 ph  
408.266.9042 fax

**San Mateo County**

1051 Bing Street  
San Carlos, CA 94070-5320  
650.610.0800 ph  
650.610.0808 fax

Dear Alison,

Thank you for the opportunity to submit a funding request. Second Harvest Food Bank respectfully requests a grant in the amount of \$xxxx to support our Brown Bag Program, which provides weekly bags of nutritious groceries to low-income seniors in Santa Clara and San Mateo Counties.

As you know, these are tough times for seniors on fixed incomes. They are forced to make difficult choices about how to spend their meager resources, sometimes having to forego food in order to pay for life-saving medicines or keep a roof over their heads. Weekly Brown Bag groceries free up scarce funds for other urgent expenses. And because we strive to provide the highest possible nutritional value in each bag, our food helps seniors stay healthier.

We are delighted to have this opportunity to partner with the May and Stanley Smith Charitable Trust, and look forward to your support in helping Second Harvest Food Bank achieve its mission. You may contact me directly at (408) 266-8866 ext. 201 with any questions.

Sincerely,

Barbara M. Jwanouskos  
Grants Coordinator